

## Brief Description of the Assessment

Determining the passing standard of the assessment is conducted by the SME's based on Angoff Method of standard setting. And the "Calibration Process of raters" will be designed to provide sufficient evidence that raters have understood and internalized the rubrics and can score accurately across all score points of the score scale of the assessment.

Based on the type of assessment, the Gates makes the necessary arrangements to ensure comparability in the environments in which the assessment(s) occurs.

- Exams are either done online over zoom or onsite in classroom. The online exams are proctored while ensuring that cameras are opened, and microphones are muted. Questions during exams are only sent through the chat-box to ensure a calm examination atmosphere. For onsite examination, an onsite proctor to facilitate the examination. For hybrid classes all students attending onsite or online join zoom too.
- Practicum sessions are either done online through zoom breakrooms or online in class. Teamwork is encouraged when applying the practicum tools and the instructor provides all the guidance needed.
- Assignments and practicum Tools are posted on LMS and are assigned with an appropriate deadline of submission.
- Projects are assigned to participants by the practicum instructors with a free choice of the organization where the tools are to be applied and are given a deadline of 1 month for submission.
- The assignment tools are posted on the LMS and filled tool are to be uploaded within 10 days.
- Assignment Scoring:
  - Tool correct application, as described in the class.
  - Analysis and reasoning of the situation solved in the tool.
  - Abidance by template and Organization and tidiness of tool document.
- Exams Scoring

- The methodology correctness, according to the session's relevant process and/or methodology.
- The analysis correctness based on the situation.
- The ideas' clarity.
- Practicum Scoring:
  - The successful finalization of the practicum requires filling the tools, submitting them on the assigned portal to the practicum instructor and performing the debriefing session.
- Capstone Project:
  - The Capstone Project is an application of a specified number of tools learnt during the practicum in a real-life scenario. The participant/group of participants choose a site or an actual organization, choose the Department of concern, and implement the tools accordingly.
  - The grade of the project is put based on specific grading criteria:
    - Topic Importance & Abidance by Supervisor's Guidance (5%)
    - Content and Knowledge (10%)
    - Tools Usage (60%)
    - Data Analysis (10%)
    - Practicality and Possibility for Implementation (10%)
    - Discussion, Presentation Skills & Ppt Presentation (5%)